IMMARBE
INTERNATIONAL MERCHANT MARINE REGISTRY OF BELIZE

Merchant Marine Notice MMN-24-005

Title:	Administrative Fees for the issuance of FULL-TERM, SHORT-TERM and ENDORSEMENTS (Annual, Periodical, Intermediate Surveys, Audits) of Statutory Certificates issued by Recognized Organizations and Recognized Security Organizations on behalf of the International Merchant Marine Registry of Belize (IMMARBE)
To:	Recognized Organizations and Recognized Security Organizations
MMN Superseded:	MSN-0039r1 and MMN-16-001 (12 December 2013 & 18 January 2016) **Revision No.:** N/A
Issuance Date:	23 September 2024

1. REFERENCE

- Survey Guidelines under the Harmonized System of Survey and Certification (HSSC), (in its latest edition).
- Code for Recognized Organizations (RO Code) Resolution MEPC.237(65) and MSC.349(92).
- MMN-23-003 (in its latest edition) Reporting on Statutory Surveys and Certification Status to IMMARBE.
- MMN-23-007 (in its latest edition) Maritime Treaties Relevant to Belize.
- MMN-24-003 (in its latest edition) Guidance for the Issuance of Short-Term and/or Extended Certificates by Recognized Organizations.

2. PURPOSE

This notice supersedes MSN-0039r1 and MMN-16-001.

2.1. The purpose of this Merchant Marine Notice is to inform all Recognized Organizations (ROs) and Recognized Security Organizations (RSOs) of the new administrative fees imposed by the Government of Belize for the issuance of the **SHORT-TERM STATUTORY CERTIFICATES,** issued by Recognized Organizations and/or Recognized Security Organizations **authorized** by the International Merchant Marine Registry of Belize (IMMARBE).

3. CONTENT

3.1. It is the responsibility of the International Merchant Marine Registry of Belize (IMMARBE-Flag Administration) to ensure that all Belize Registered Vessels are properly provided with valid Statutory, ISM, ISPS, MLC and CICA certificates issued and/or endorsed by the authorized Recognized Organizations and Recognized Security Organizations.

Keystone Building, Suite 502,
304 Newtown Barracks,
Belize City, Belize
+501 223 5031 / +501 223 5026
immarbe@immarbe.com

3.2. Also taking into consideration that this Administration incurs expenses in the monitoring and update of our database for each Statutory Certificates issued and/or endorsed by Recognized Organizations and Recognized Security Organizations authorized by the International Merchant Marine Registry of Belize (IMMARBE).

3.3. Due to the abovementioned reasons, the International Merchant Marine Registry of Belize (IMMARBE) has decided to update the fee structure for the Short-Term Statutory Certificates as follows.

4. APPLICABLE FEES

FULL-TERM

4.1. A fee of USD $100.00 shall be applicable for the issuance of every full-term Statutory, ISM, ISPS, MLC and CICA Certificate, including **(initial, renewal, change of Flag, change of Name, and change of RO/RSO)** issued on behalf of the International Merchant Marine Registry of Belize (IMMARBE).

SHORT-TERM

4.2 A fee of USD $75.00 shall apply for the issuance of every short-term certificate issued by a Recognized Organization and Recognized Security Organization authorized by the International Merchant Marine Registry of Belize (IMMARBE). This includes certificates issued when specific conditions are imposed on the ship, which will be regarded as short-term certificates with stipulations. This fee is also applicable for vessels on single delivery voyages. Please refer to MMN-24-003 (in its latest revision) Guidance for the Issuance of Short-Term and/or Extended Certificates by Recognized Organizations for further details.

ENDORSEMENTS

4.3. A fee of USD $50.00 shall be applicable for every annual, periodical, or intermediate endorsement of a Statutory Certificate by a Recognized Organization/Recognized Security Organization issued on behalf of the International Merchant Marine Registry of Belize (IMMARBE).

Full-Term/Renewals	**US $ 100.00 (unchanged)**
Short-Term	**US $ 75.00 (new fee)**
Endorsements	**US $ 50.00 (unchanged)**

Please note that the fee for short-term statutory certificates is newly introduced with this notice. The fees for full-term certificates and endorsements remain unchanged from previous Merchant Marine Notices.

Keystone Building, Suite 502,
304 Newtown Barracks,
Belize City, Belize
+501 223 5031 / +501 223 5026
immarbe@immarbe.com

5. The new abovementioned fee for the short-term statutory certificates will be introduced with effect from the **1st of November 2024 for all ROs/RSOs authorized by the International Merchant Marine Registry of Belize (IMMARBE).**

6. Statutory Certificates covered by this Merchant Marine Notice are as per the Applicable Instruments and Degree of Authorization *Annex 1* of the A*greement Governing the Delegation of Statutory Certification Services* between The International Merchant Marine Registry of Belize and the authorized Recognized Organizations; and the *Merchant Marine Notices/Circulars* issued by IMMARBE.

7. The International Merchant Marine Registry of Belize (IMMARBE) may incorporate at any time other statutory or technical certificates, endorsements, approvals, manuals, and record books issued by Recognized Organizations.

8. ACTIONS REQUESTED FROM RECOGNIZED ORGANIZATIONS AND RECOGNIZED SECURITY ORGANIZATIONS AUTHORIZED BY THE INTERNATIONAL MERCHANT MARINE REGISTRY OF BELIZE (IMMARBE).

a. To ensure proper implementation of this new Merchant Marine Notice through the finance and accounting department of Recognized Organizations/Recognized Security Organizations.

b. Payments to IMMARBE in respect of the above shall be made **quarterly for each of the following 3 (three) month periods every year:**

January	**February**	**March**
April	**May**	**June**
July	**August**	**September**
October	**November**	**December**

c. **Payment** for all Full-term, Short-term Certificates and Endorsements (annual, periodical, or intermediate surveys/audits) for each statutory, ISM, ISPS, MLC 2006 and CICA certificates issued/endorsed of the above-described quarters shall be made during **the first 10 (ten) calendar days of the subsequent month**, using the *Banking Instructions* as per QAL-011, in its latest revision.

d. Reporting of the Full-Term, Short-Term Statutory, ISM, ISPS, MLC and CICA Certificates and for Endorsements (annual, periodical, or intermediate surveys/audits) shall be submitted as per MMN-23-003, in its latest revision.

e. **Reporting on Statutory Surveys and Certification Status to IMMARBE** for each statutory, ISM, ISPS, MLC and CICA certificate issued for each month shall be made during the first 10 (ten) calendar days of the subsequent month. The reporting procedure will include a corporate list which describes in full the name of the vessel, IMO Number and/or Call Sign,

Keystone Building, Suite 502,
304 Newtown Barracks,
Belize City, Belize
+501 223 5031 / +501 223 5026
immarbe@immarbe.com

Description (Full-term, short-term, annual etc.) and their corresponding applicable fees for payment to this Administration as per forms *TDF-030* STATUTORY, ISM, ISPS, MLC and CICA CERTIFICATES ISSUED BY RECOGNIZED ORGANIZATION REPORT and *TDF-031* ENDORSEMENT OF STATUTORY CERTIFICATES ISSUED BY RO and RSO REPORT.

f. All submissions and payments should be made in accordance with the guidelines provided and to the satisfaction of the Administration to ensure compliance with IMMARBE's requirements.

We respectfully ask that you read this Notice carefully and follow its guidance.

IMMARBE appreciates your cooperation and assistance.

This notice was issued in Belize City, Belize on 23 September 2024.

Eduardo Signature 2024.09.27 17:26:15 +02'00'

Eng. Eduardo Simon
Technical Manager
IMMARBE

INTERNATIONAL MERCHANT MARINE REGISTRY OF BELIZE
IMMARBE

Date: 2024.09.27 09:59:09 -06'00'

Valarie Lanza (Mrs.)
Senior Deputy Registrar
IMMARBE

Any queries related to this Notice shall be directed to technicalservices@immarbe.com